

# HOWARD COLLEGE OF ARTS AND SCIENCES





## Graduation Information Packet Spring 2024

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## COAS & UNIVERSITY CEREMONIES

Graduates must be both academically and financially cleared to participate in graduation festivities. Regalia is required for all ceremonies.

The Graduation Recognition Ceremonies for the College of Arts and Sciences will be held on:

### Friday, May 10th, 2024, In Burr Gymnasium.

The ceremony for Natural Sciences will be held from 8 am-10 am.

The ceremony for Social Sciences & Humanities will be held from 11 am-1 pm.

The COAS Graduation Recognition ceremonies are for all COAS graduates. This is the ceremony where COAS students will walk across the stage and receive their diploma cover. There are two COAS ceremonies, one for Natural Sciences and another for Social Sciences and Humanities.

The University Commencement Ceremony will be held on:

### Saturday, May 11th, 2024

Location: The Upper Quadrangle, Main Campus Time: 8:30 a.m.-processional begins 10:00 a.m.—program begins 1:00 p.m.—program ends

The University Commencement Ceremony is held for all graduates from all colleges and schools. Conferral of Degrees takes place during the ceremony. Undergraduates do not walk the stage during Commencement. Please stay tuned for more information. If you have any questions regarding the University Commencement Ceremony please email commencement@howard.edu

# MEET YOUR COAS GRADUATION TEAM

#### For any questions related to COAS gradation ceremonies please contact

#### the team member below:

## D'Asia Bethea

Assistant Director for Strategic Initiatives, Academic Assessment, and Communication

**COAS Graduation Coordinator** 

**Email:** dasia.bethea@howard.edu or coas.asahelp@howard.edu



#### For any questions related to COAS gradation clearance please

contact the team member below:

## Shaunda Young

Program Manager, Academic Compliance

**COAS Graduation Clearer** 

**Email:** shaunda.young@howard.edu

For any questions related to academic advising or for graduating

seniors please contact the team member below:

### Kea Jones

Assistant Director for Advising, Admissions, and Records

**Email:** kea.jones@howard.edu

# WHICH CEREMONY ARE YOU IN?

COAS holds two separate graduation ceremonies to accommodate our large graduating class. Please see the lists below to see what ceremony your major falls under.

### **NATURAL SCIENCES**

Biology Chemistry Health, Human Performance & Leisure Studies Interdisciplinary Studies: Environmental Sciences Mathematics Physics & Astronomy Psychology

#### SOCIAL SCIENCES & HUMANITIES

African Studies Afro-American Studies Economics English History Interdisciplinary Studies Philosophy Political Science Sociology & Criminology Women's, Gender, & Sexualities Studies World Languages & Cultures

# TICKETS

### **COAS GRADUATION CEREMONIES**

During commencement week (May 6-10) the college will be distributing tickets to prospective graduates who have met the academic and financial requirements to participate in the ceremonies.

**Students will receive 5 tickets for the COAS graduation ceremonies.** There will be no additional tickets given to students due to the venues capacity. Everyone must have a ticket to enter

(The ceremonies will also be streamed live for others to view) **More information regarding ticket distribution is forthcoming.** 

### **HU COMMENCMENT CEREMONY**

For the University's Commencement Convocation (Saturday, May 11), **each student will receive four (4) reserved tickets**, which will be distributed during commencement week (May 6–10) at the Howard University Bookstore.

If you have additional seating needs, there will be an abundance of bleacher seating which does not require a ticket and is available on a first come first served basis.

Please <u>click here</u> to view the 2024 Commencement Convocation Ticket Pick-Up Schedule

# PARTICIPATE IN COAS GRADUATION

## **COAS STUDENTS!**

Do you have a talent? COAS is looking for you!

Can you sing, are you a poet, do you dance? Please use the link below to complete the form for a chance to perform at COAS graduation!

COAS Graduation Performance Form Submissions due by April 5th

## **IMPORTANT DATES**

#### PLEASE SEE THE IMPORTANT DATES BELOW PERTAINING TO GRADUATION

- **Cap and Gown Orders** Deadline to order regalia Sunday, April 7, 2024 <u>Click here</u> to order your cap and gown and other regalia
- **COAS comprehensive Exams** –Saturday March 30, 2024 (sign up via major department)
- **Spring Break** March 2, to March 10, Sunday (no clearance reviews conducted.)
- **Bison Web Graduation Application** The deadline to apply for graduation is Friday, April 12, 2024
- Deadline to submit grades for prospective graduates Friday, April 26, 2024
- Regalia and reserved tickets pick-up for prospective graduates- May 6-10
- Honors Cords and Medallions Pick-Up: Blackburn Truth and Service Room

**Tuesday May 7th:** 12:00 pm-3:00 pm **Wednesday May 8th:** 11:00 pm-2:00 pm

- Annual President's Reception for Graduates and Their Families May 9th Location: Ballroom, Blackburn University Center Time: 4:00 p.m.–6:00 p.m.
- COAS Graduation Rehearsals Thursday, May 9th, Natural Sciences: 1:00 pm-2:00 pm
  Social Sciences and Humanities 2:00 pm-3:00 pm
- **Commencement Prayer Breakfast** Friday, May 10th Location: Ballroom, Blackburn University Student Center Time: 7:30 a.m.-10:00 a.m.
- **COAS Graduation Recognition Ceremonies** Friday, May 10th in Burr Gym
- **University Commencement Ceremony** Saturday, May 11th (Main Yard); if inclement weather, ceremony will be in Burr Gymnasium

### ADDITIONAL GRADUATION CONTACTS & RESOURCES

- Seating Accommodations for COAS Ceremonies: Please <u>click here</u> to complete the COAS Graduation Seating Accommodations form.
- **Cap and Gown Orders:** Please contact the HU Bookstore or visit their website at howard.bncollege.com

<u>Click here</u> to order your cap and gown and other regalia

• Letters for International Travel for Graduation:

International students please contact or visit the office of International Student Services: Peter A. Ugbong, M.A., JD, (PDSO/RO) pugbong@howard.edu (202) 806-2777

US Citizen please contact the COAS ASA Office of the Dean: coasasa.help@howard.edu

#### • Senior Yearbook Pictures:

Prospective graduates can sign-up for their yearbook portrait by clicking <u>here.</u> Please contact roland.reynolds1@howard.edu with questions regarding senior pictures.

- COAS Graduation Website: <u>Click here!</u>
- **Transcripts and Diplomas:** Any questions regarding transcripts and diplomas please contact the Office of the Registrar at registrar@howard.edu
- **Questions: COAS Graduation Ceremonies:** coas.asahelp@howard.edu
- Questions: University Commencement Ceremony: commencement@howard.edu

# PLEASE CHECK YOUR EMAIL

We want to ensure that you are receiving all important communications regarding graduation from the university and our office. It has come to our attention that some crucial emails may be ending up in your spam/junk email folder.

To ensure that you don't miss out on important updates, announcements, and other vital information, we kindly ask you to check your spam/junk email folder regularly. Our communications often contain essential details about upcoming events, academic deadlines, and other significant matters that directly impact your academic experience.

If you find any emails from the university in your spam/junk folder, please mark them as "Not Spam" or move them to your inbox to help improve the email filtering system.

Additional information/details regarding the COAS Graduation Recognition ceremonies is forthcoming. Please continue to check your email and the COAS graduation website for updates.



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